

## Project Management Core



# Agenda

- 8.45am Aims, Objectives and formalities,
- 9.15am Opening Exercise (30 minutes) *"Why do projects fail"*
- 9.45am Feedback *"Understanding the need for project management"*
- 10.00am The project lifecycle and project elements
- 10.15am Break**
- 10.30am Customer requirements, and Quality Assurance ‘
- 10.45am *"Cup of tea exercise"*
- 11.15am The project board and decision making
- 11.30 Group exercise *"planning your new course"* (product based planning)
- 12.15pm Lunch (negotiate lunch)**
- 13.15 Risks and Issues and exercise *"Creating a risk log"*
- 13.45 Tips and techniques for effective project management
- 14.00 Project reporting
- 14.15 **Break**
- 14.30 Recap and reflection
- 15.00 Assessment
- 16.00 Close and evaluation

## **Aims and objectives**

To gain an introduction into project management and share 'best practices' including;

- Why projects fail and succeed
- Practical project management techniques and tools
- Understand the process for managing projects and role of the PM
- Risk and issues management
- Change control
- Project reports
- To be prepared for successfully achieving eHealth project management essentials



[http://www.geocities.com/videoclips\\_2000](http://www.geocities.com/videoclips_2000)

# Brain training !

## **Warm up exercise !**

What do projects fail?

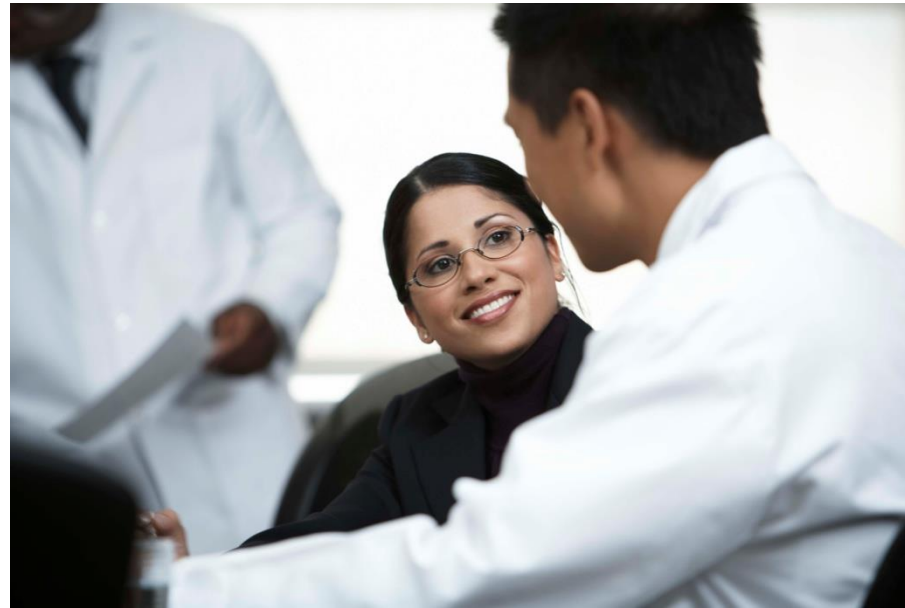
# When Projects Succeed...

- User involvement
- Exec management support
- unequivocal sponsorship
- Clear understanding & statement of requirements
- Effective planning
- Realistic expectations

Standish Group survey of IT execs

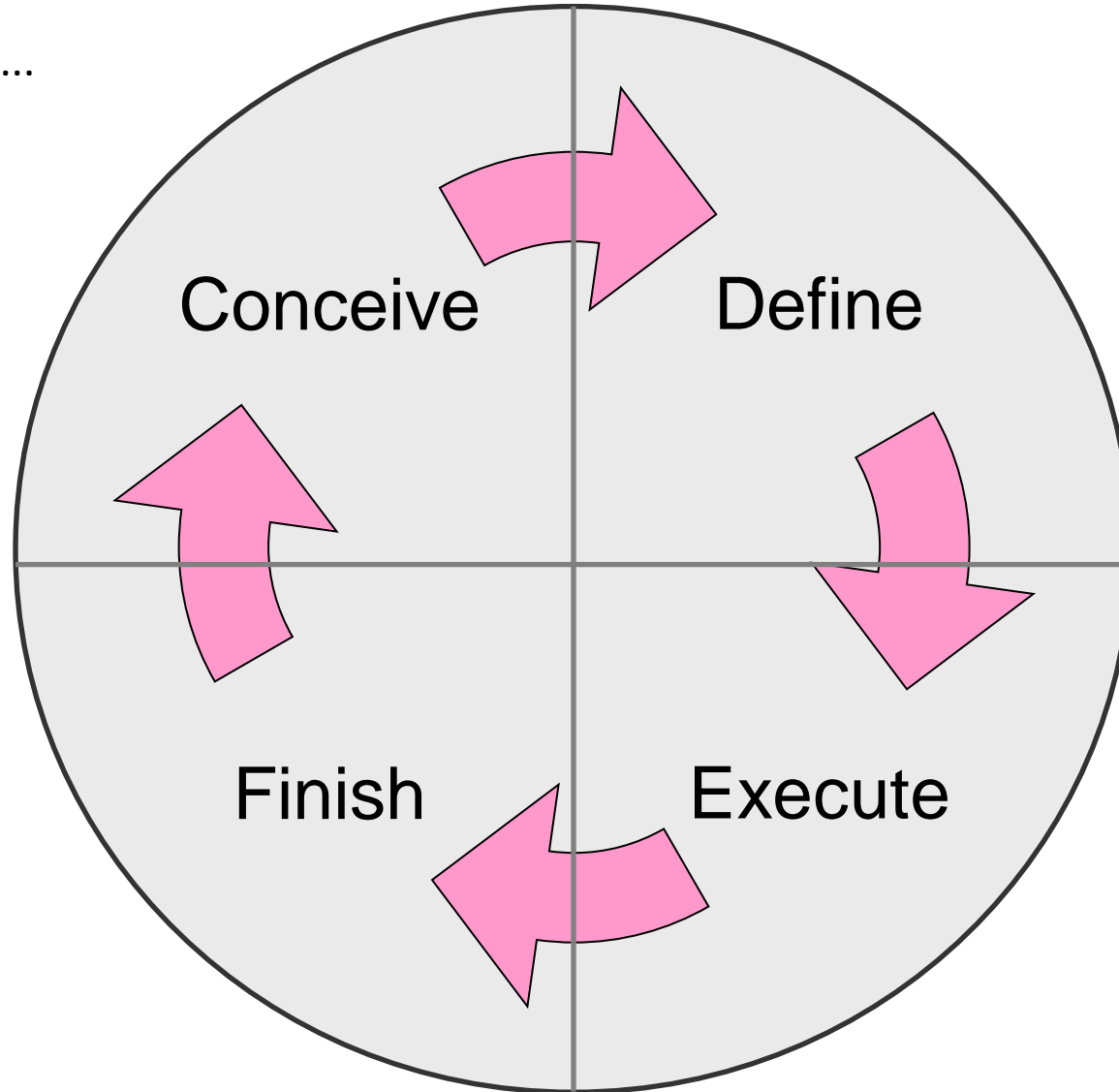
## Project Management Core

### Project Management elements



# Project Life-Cycle

A finite process....





# Elements of Project Management

- Planning and Scoping
- Project Organisation
- Stakeholder management
- Organisational change management
- Risk Management
- Issue Management
- Resource Management
- Quality Management
- Status Reporting
- Evaluation
- Closure

*Tools & methodologies (PRINCE 2) Office of Government  
Commerce UK , PMBOK (Canada)*

Break



## Project Management Essentials

### Managing your project

